

Public Parks and Trees

The following application can be used to ensure that parks and trees in your area are properly maintained and trees are planted properly and gardeners are working properly.

To Public Information officer Department City State Form A Requesting Information under section 6(1) of the Right to Information Act 2005 A. Full Name of Applicant: _____ B. Address _____ (fill any address correspond with Public Information officer [PIO]) C: Information required Please provide the following details of funds (both plan & non-plan) allocated to horticulture Department in this Zone during the period _____ to _____: Please provide the list of works carried out or items purchased by the horticulture department in the above ward during the period _____ to _____. The list should contain the following details: i. Name of work ii. Work order no iii. Rate at which work awarded iv. Amount sanctioned v. Amount paid so far vi. Head of account vii. Status of work viii. Name of agency ix. Date of start x. Date of completion xi. Basis of decision to do that work xii. Sketch of each work xiii. Copy of layout sketch of this ward. a. I would also like to inspect the work order registers for this ward for the above period to ascertain that the list provided to me is correct. Please intimate the date, time and venue when I could come and inspect the same. b. Please give the addresses of all the parks maintained by horticulture department in the area _____. c. Please give the sanctioned strength and working strength of employees at each level from bottom to the level of DC (Zone) employed in horticulture. We wish to draw your attention to the following parks: d. Please give the names, contact nos and office addresses of employees (at all levels), who have jurisdiction over these parks? e. Please provide the duty chart and duty timings for employees in these parks. f. What activities of daily, weekly, monthly, quarterly or annual maintenance are supposed to be carried out on these parks as per rules including watering, weeding out etc. Which employees are supposed to carry out these activities? g. Have these activities been carried out during the period _____ to _____? h. Who is the supervisory officer? Is he supposed to inspect the maintenance work daily? Did he inspect the work daily during the above period? Did he find the work satisfactory? i. Please give the list of all works carried out on these parks during the period _____ to _____. j. Under sec 2(j)(i) of the Right to Information Act, 2005 we would like to inspect all works at question 12 above. Please indicate the date, time and venue when we should come and inspect the works. At the time of inspection, we would also like to inspect the records related to these works. Place: Bangalore Date: 20-12-2005 Signature of applicant _____
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